

November 2012



THE DISPATCHER

WASHINGTON STATE CRIMINAL JUSTICE TRAINING COMMISSION



PROUD OF OUR VETERANS!

On November 11, we will celebrate former members of the armed forces. The following **WSCJTC staff, Commissioners, and students** are veterans, so please make it a point to thank them for the sacrifices they have made and/or continue to make to serve our country and keep us safe!

ANDERMAN, Tony: Mr. Anderman was a member of the United States Marine Corps for eight years and left service with the rank of SSGT.

ANDERSON, Wes: Mr. Anderson was a member of the United States Army from 1974-1977 and 1981-1995. He was in the "straight leg" Infantry for the first three years and was in the only Battalion to walk over the Cascades from Yakima to Fort Lewis. Troops today still talk about this and refer to it as the death march. After a brief break in service, he re-entered the Army and worked in Logistics until his retirement in 1995.

BAKER, Derek: Recruit Baker served seven years in the United States Army and left service with the rank of Sergeant. He is an Operation Iraqi Freedom veteran.

BARNES, Darryl: Recruit Barnes served 20 years and 10 months in the United States Navy and left service with the rank of E-7/Chief Petty Officer. He served on board four different classes of submarines totaling over 15 years of service.

BRYAN, Joshua: Recruit Bryan served in the United States Marine Corps from 1993-1997 and left service as an E-4. He was stationed out of Camp Pendleton (CA) for most of his time except for a six-month deployment which took him all over the Western Pacific to places like Australia, Hong Kong, Singapore, Okinawa, Kuwait, Bahrain, Jordan, and the United Arab Emirates. He is originally from Illinois.

COSTA, Peter: Mr. Costa was in the United States Coast Guard from 1974 to 1994 and left service with the rank of Chief Petty Officer. During his time on the Coast Guard Cutter Courageous, he was involved with a small ship that was on fire and then they watched it sink with an estimated 140 tons of marijuana. As it sunk several large bails of marijuana wrapped in plastic floated up and he had to chop them up with an axe. As he did it, the clear sky blue water off of Puerto Rico changed to golden brown around them. The cargo area with the marijuana was never on fire, just the engine room.

FLICK, David: Recruit Flick served eight years in the United States Army and left service with the rank of Sergeant.

HOHENBERG, Kenneth: Chief Hohenberg served six years (1983-1989) in the United States Coast Guard while employed with KPD.

JONES, Tisha: Ms. Jones joined the United States Army in October 1996. Her basic and military occupational specialist (MOS) training were both at Fort Leonardwood, MO (AKA "Ft. Lost in the woods"). She completed MOS training as a Heavy Equipment Operator in April 1997 and her first and only duty station was Fort Lewis, WA (now known as Joint Base Lewis McChord).



Executive Director
Sue Rahr

Deputy Director
Debbie Mealy

Advanced Training Mgr.
Steve Lettic

Facilities Manager
Wesley Anderson

Financial Manager
Brian Elliott

BLEA Commander
John Suessman

Corrections Commander
Pam Clark

IT Manager
Joel Gavino

Certification Manager
Tisha Jones

HR Manager
Greg Baxter

Telecommunications Mgr.
Cory Ahrens

Newsletter Publisher:
Sonja Hirsch
Executive Assistant

The newsletter will be distributed monthly, so please have articles, photos, and/or ideas to me by the first of the month.

Email:
shirsch@cjtc.state.wa.us

PROUD OF OUR VETERANS!



Tisha Jones

As a member of the 864th Engineer Battalion “Pacemakers,” she had the opportunity to assist with road upgrades in Laredo, TX, in 1998. In 1999, as part of a NATO peacekeeping mission she traveled to Kosovo. Their mission in Kosovo was to build living quarters and improve road conditions at Camp Bondsteel (now the main base for the US).

One of her most memorable moments was attending the Primary Leadership Development Course (PLDC), now known as the Warrior Leadership Course. She believes her experience during PLDC provided her with many of the leadership skills she uses today. Shortly after completing the course, she was promoted to the rank of Sergeant.

During her six-year tenure in the Army, she worked in capacities such as a heavy equipment operator, operations clerk, training sergeant (manager), team leader and at times a squad leader, her final duty was as the Barracks Manager for the battalion. In 2002, she made the decision to complete her contract and return to civilian life so that she could raise her daughter.

NEWLIN, Ned: Mr. Newlin served in the United States Army, Military Police Corps, as a military police officer from 1984-1991 and left service with the rank of Staff Sergeant (promotable)/E-6. He attended the Presidio of Monterey, Defense Language Institute, where he studied the German language and was later assigned in Giessen West Germany for 4.5 years. He was fortunate enough to watch the “Fall of the Berlin Wall” at the end of the Cold War in the last few months of his assignment in Germany. His last duty station was at Fort Lewis where he was the Officer in Charge of a detachment of Military Police Officers assigned to the Military Intelligence Battalion.

He entered the civilian law enforcement community when he was hired as a deputy sheriff for the Kitsap County Sheriff’s Office in August 1991.

O’NEILL, Mike: Mr. O’Neill enlisted in the United States Marine Corps in August 1973; he graduated from boot camp as an E-1 PFC; graduated from Infantry Training School as a Lance Corporal; spent 13 months on an overseas tour West pack and was promoted to Corporal; he became a Drill Instructor (youngest DI at the time) in May 1975 and was promoted to Sergeant; promoted to Staff Sergeant in 1977 (youngest Staff Sergeant at the time); and was an Offensive and Defensive Tactics instructor, firearms instructor, and instructor in Nuclear Biological and Chemical Weapons. Four years active duty and two years reserve duty.

PRICE, James: Recruit Price served 12.5 years in the United States Army and left service with the rank of Staff Sergeant.

RAY, Scott: Recruit Ray served 20 years in the United States Navy and left service with the rank of LT/O-3E.

SANCHEZ, Sergio: Recruit Sanchez is a PFC with the US Army National Guard. He has been a combat medic for one year and six months with the 2/146 HHB, which is part of the 81st Brigade Heavy Brigade Combat Team.

Each year businesses honor veterans and service members, as well as their families, with Veterans Day discounts on goods, services, and dining.

Keep in mind that most businesses require proof of military service, which can include a VA Universal Access Card, Military I.D., DD-214 (Discharge Papers), Veterans Service Organization Card (VSO's include the VFW, DAV, AmVets, MOAA, FRA, and the American Legion), or in some cases businesses will accept a picture of the veteran in uniform.

The following is a list of 2012 Veteran and military discounts, Buy One Get One (BOGO) offerings, and this year's offerings even include some free meals!

Food

- | | | |
|---------------------------------|---|----------------------|
| • 7-Eleven | • Lone Star Steakhouse | • Texas Roadhouse |
| • Applebees | • Max and Erma’s | • UNO Chicago Grill |
| • BJ’s Restaurant and Brewhouse | • McCormick & Schmick’s Seafood Restaurants | |
| • Chili’s | • O’Charley’s | Retail |
| • Famous Dave’s | • Outback Steakhouse | • AARP Driver Safety |
| • Golden Corral | • Subway Restaurants | • Home Depot |
| • Hooters | • T.G.I. Friday’s | • Lowe’s |
| • Krispy Kreme | • The Olive Garden | • Steve Madden |
| • Little Caesars Pizza | • Texas Roadhouse | • Foot Locker |
| | | • National Parks |

Note: Not all franchise locations participate in their national chain's Veterans Day programs, so be sure to contact your nearest establishment to make sure they are participating.

HUMAN RESOURCES



Personnel Changes

By Greg Baxter, Human Resources Manager

Recently we filled several job vacancies quickly and efficiently by applying a new provision of our contract with the Washington Federation of State Employees.

While negotiating the 2011-2013 contract, WFSE and the Governor's Labor Relations Office created Article 4.3, "Internal Movement," which allows our current employees to apply ahead of all external candidates for lateral transfers between departments. Previous contracts always granted employees priority consideration for promotional vacancies; Article 4.3 extended priority consideration to transfer opportunities at the same pay grade and job class.

When Darlene Tangedahl announced her intention to retire after 27 years of state service, we broadcast that pending Administrative Assistant 3 vacancy to our employees, giving them five calendar days to apply before any outside applicants were accepted. Any employee who had completed a six-month probation as an AA3 any time in the past was invited to apply.

Fortunately, BLEA Registrar Trina Ragaza applied for the position, was found fully qualified, and won the transfer. The position was never posted for outside applicants.

We posted in the same way to fill the AA3 vacancy Trina's transfer created. Advanced Training Registrar Sacheie Coaxum applied during the employee-only period. After a comprehensive panel interview, Sacheie won the lateral transfer to BLEA.

Sacheie's transfer created a vacancy, triggering Article 4.3 again. So, we again posted an AA3 vacancy for the five-day employee-only period. The position has been opened to outside candidates (see announcement below).

This month, we hired yet another retired law enforcement officer with a wealth of knowledge. Roger Cook joined our Advanced Training Division as a Course Developer after a 26-year career with Washington State Patrol. Roger joined WSP in August 1985 and retired in February 2011 as a Sergeant supervising a Motorcycle Trooper Detachment in Marysville. Roger spent several years of his WSP career as a training officer and six years teaching and mentoring in our Instructor Development Program.

In his new job, Roger will apply his experience and expertise to help update our instructor-led courses in law enforcement and corrections, and assist our online learning developers.

Employment Opportunity: Advanced Training Registrar

By Greg Baxter, Human Resources Manager

The WSCJTC is recruiting an experienced Administrative Assistant as Registrar in our Advanced Training Division.

The WSCJTC provides basic and advanced training to Washington's law enforcement officers, corrections officers, and other criminal justice professionals. Our major stakeholders are Washington's 272 law enforcement agencies and jails. Our Advanced Training Registrar:

- ◆ **Coordinates correspondence and registration documents for the Advanced Training Division (AT), including Leadership, Instructor Certification, and Career Level Certification.**
- ◆ **Assists with set up and registration during WSCJTC events and conferences.**
- ◆ **Works closely with Program Managers and the Training Coordinator to schedule classes and maintain workflow.**
- ◆ **Posts AT courses to our website and maintains AT's webpages. Responds to stakeholders' phone and mail inquiries about courses.**
- ◆ **Prepares denial letters and acceptance letters and packets. Enters enrollments into our Learning Management System database.**
- ◆ **Distributes and analyzes Survey Monkey course evaluations.**
- ◆ **Processes AT course billings.**
- ◆ **Assists with AT internal administration, correspondence, conferences and meetings.**
- ◆ **Assists with our transition to online registration.**

Desirable Qualifications: A minimum of three years of recent, relevant administrative experience in a detail-oriented environment with extensive customer contact by phone and email.

Continued: Employment Opportunity: Advanced Training Registrar

By Greg Baxter, Human Resources Manager

Compensation: This position pays **\$2,520 to \$3,041** monthly in Washington General Service Pay Range 39, which has been temporarily reduced 3% under ESSB 5860 until July 1, 2013. Benefits include state retirement plans; deferred compensation; 11 paid holidays annually; paid vacation and sick leave; and an array of health, dental, life, and long-term disability insurance. For information on state employee benefits, visit www.pebb.hca.wa.gov. The position is in a Washington Federation of State Employees bargaining unit, with mandatory dues.

Application Process: Please submit a chronological resume with salary history to Greg Baxter at gbaxter@cjtc.state.wa.us or fax to 206/835-7313. All materials must be received **no later than 4 PM on November 20, 2012**.



EMPLOYEE BENEFITS



The Public Employee Benefits Board (PEBB), on July 25, voted to approve changes to state Employees' and retirees' monthly premiums and cost-sharing in 2013. The changes will take effect January 1, 2013.

Washington State
Health Care Authority
Public Employees Benefits Board

The Board made no changes to covered benefits in medical, dental, life, and long-term disability plans. There are also no changes to employees' life and long-term disability insurance premiums, or retirees' term life insurance premiums.

In 2013:

Fact: WSCJTC employees will continue to pay 15% of the plans' total cost on average (their monthly premium), with the state paying 85%.

Fact: Three of the PEBB's seven medical plans decreased their monthly premiums paid by employees.

Fact: If you wish to change your medical or dental coverage, it can only be done between November 1-30, 2012.

For more information, go to <http://www.pebb.hca.wa.gov/> or contact Steve Norsen, PEBB Outreach & Training, at 360/725-0831.

WSCJTC Contact: Greg Baxter, Human Resources Manager, at 206/835-7356.

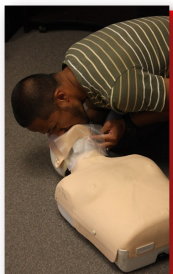
OPEN ENROLLMENT PERIOD: November 1-30, 2012

WSCJTC STAFF IS MEDICALLY TRAINED!

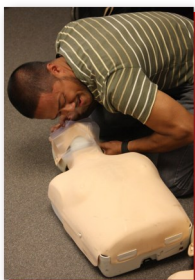


WSCJTC staff members received their annual onsite training for first aid, CPR, and AED.

1. Check the victim for unresponsiveness. If there is no response, call 911 and return to the victim.
2. Tilt the head back and listen for breathing. If not breathing normally, pinch the nose and cover the mouth with yours and blow until you see the chest rise. Give two breaths.
3. If the victim is still not breathing normally, begin chest compressions (30 at a rate of 100/min.). For a list of good CPR practice songs, go to http://bethebeat.heart.org/aha_playlist.pdf or http://www.soundboard.com/sb/Best_songs_CPR.



TWO (2) breaths!



Watch for the chest to rise!



THIRTY (30) chest compressions at a rate of 100 per minute!



BASIC LAW ENFORCEMENT ACADEMY

Congratulations GRADUATES of Basic Law Enforcement Academy Class 684!

- ALEKSANDROV, Tatyana: Gambling Commission
- ANTHOLT, Justin: Federal Way PD
- BICKAR, Nicholas: Edmonds PD
- BOWLING, Brien: Omak PD
- COON, Mark: Springdale PD
- COOPER, Kyle: Yakima PD
- COURNYER, Cole: Yakima PD
- COX, Robert: Othello PD
- ELLITHORPE, Kim: Pierce Co. SD
- HAAS, Luke: Western WA University PD
- HELGESON, Bradley: Omak PD
- KILROY, Joshua: Everett PD
- KIRKEGAARD, Lindsay: Pierce Co. SD
- KOON, Gary: Bainbridge Island PD
- LEWELLEN, Brian: Skagit Co. SO
- LIUKKO, Brandon: Mount Vernon PD
- METTLER, Justin: Mountlake Terrace PD
- MINSHALL, John: Olympia PD
- O'DELL, Timothy: Jefferson Co. SO
- PAVLENKO, Yaroslav: Olympia PD
- RICHMOND, Andrew: Kalispel Tribal PD
- STRUM, Kraig: Edmonds PD
- TISON, Richard: Algona PD
- VANCE, Erik: Enumclaw PD
- VEACH, Adam: Burlington PD
- VELOZ, David: Othello PD

Graduation date: October 17, 2012

BASIC LAW ENFORCEMENT ACADEMIES

SESSION	SELECTION DATE	PAT DATE	START DATE	GRAD DATE
686				01/31/2013
687			11/01/2012	03/19/2013
Equivalency				12/06/2012
688	11/21/2012	12/05/2012	12/19/2012	05/01/2013
689	12/18/2012	01/08/2013	01/22/2013	05/29/2013
Equivalency	12/17/2012		01/29/2013	03/28/2013
690	01/16/2013	01/30/2013	02/13/2013	06/20/2013

CHAPLAIN Academy

By John Suessman, BLEA Commander

Last week our campus was enriched as the 11th Semi Annual Police and Fire Chaplains Training Academy was held in partnership with Tacoma-Pierce County Chaplaincy on the WSCJTC Campus. The Academy is organized by Dan Nolta who is one of the original visionaries of this academy. There were 20 attendees from agencies from Washington, Oregon, and Montana. The Chaplains Academy is a 50-hour program, which begins on Sunday and finishes on Friday. The 20th attendee of this 2012-2 Class became the 450th Chaplain to graduate from this worldwide recognized Chaplains Academy.

Chaplain Academy Graduates:

- BURSON, Richard: Estacada, OR
- DOLAN, Tim: Belgrade, MT
- ELLIFF, Corey: Coupeville, WA
- FIELDS, Doug: Longview, WA
- FORD, Randy: Edgewood, WA
- GILDAY, Stephen: Newberg, OR
- HAAN, Tom: Longview, WA
- HAWKINS, Sadie: McCleary, WA
- HAWKINS, Tom: McCleary, WA
- KAHAWAII, Susan: Lakewood, WA
- KENAT, David: Billings, MT
- MILLER, Molly: Whitefish, MT
- MCNAUGHTON, Kenneth: Colfax, WA
- SULLIVAN, Jodi: Polson, MT
- SANTOS, Martin: Kent, WA
- SMITHGALL, Dwayne: Ellensburg, WA
- SODERBERG, Luke: Sheridan, OR
- SORG, Mary: Bonney Lake, WA
- WALLBAUM, Nate: Canby, OR
- WOLFE, Kurt: SeaTac, WA

Personnel Changes

By John Suessman, BLEA Commander

About a month ago we received a telephone call from Seattle Police Department asking if they could have Officer Grossfeld back. Due to a promotion, there became a position available in the Seattle Police Training Unit. Officer Grossfeld was selected for this position. We, therefore, posted a TAC Officer Position for a Criminal Law Instructor and received nine extremely qualified applicants. Thank you to those that applied and for your agency's support. The selection committee chose Officer Russ Hicks of the Fife Police Department as the most qualified applicant. Officer Hicks joined the BLEA Cadre on October 16 and spent a couple weeks getting trained by Officer Grossfeld. We'd like to welcome Officer Hicks to our BLEA Team!



Officer Hicks has 22 years of law enforcement experience and he himself is a lateral officer from the Tukwila Police Department and Honolulu Hawaii Police Department. Officer Hicks is not only the TAC Officer for our Equivalency Academy, he was also a TAC Officer for the Basic Law Enforcement Academy and was assigned here from 2007 to 2010. His assignments include: Covert undercover narcotics officer, Plain Clothes Narcotics Officer, Organized Crime Drug Enforcement Task Force, Forfeiture Detail, Witness Protection Unit, Internal Affairs, Bicycle Patrol Unit, Civil Disturbance Team, Hostage Negotiator, FTO and PTO, Supervisory Assignments, Community Policing Team, TAC Officer for BLEA and Equivalency, Fife Reserve Academy Instructor. He has received a Medal of Merit for actions taken during a robbery/shooting in progress, and was the Fife Police Officer of the Year in 2005. Welcome Officer Russ Hicks!



Officer Steve Grossfeld has been a standout TAC Officer. He is respected by his peers, and is consistently rated superior by BLEA class after BLEA class as one of the best BLEA instructors on staff. He is known for holding the classes he TACs to the Deck of Cards Standard. For those who have not enjoyed the pleasure or the experience, the deck of cards is a physical training experience in which each card of the deck accounts for a different exercise and the class pulls a card, then as a group accomplishes the exercise. Kings, Queens, Jacks, and 10's all require 10 repetitions of the exercise. Since he is a Criminal Law TAC Officer, with a Law Degree from Yale Law School, he is extremely credible in his position and teachings. Our recruits like his sense of humor and delivery style. We are losing a great instructor, mentor, and friend. Officer Grossfeld, we wish you the best in your new assignment in the Seattle Police Department Training Unit!

Increase in Hiring

By John Suessman, BLEA Commander

We have seen a steady increase in the new applications received for the Basic Law Enforcement Academy and Equivalency Academies.

The following classes are full:

BLEA Class 687	Start Date:	11/01/2012	Full
BLEA Class 688	Start Date:	12/18/2012	Full

We have inserted a class that was not originally scheduled due to the increase in applications received.

The following classes are available:

BLEA Class 689	Start Date:	01/22/2013	New (Taking Applications for this class now)
BLEA Class 690	Start Date:	02/13/2013	

Our webpage has been updated so all information related to these classes can be found at:

https://fortress.wa.gov/cjtc/www/index.php?option=com_content&view=article&id=39&Itemid=27.

Combined Fund Drive Update

The Food Fight did very well making over \$200!

Dessert Decorating Competition:

First Place: Gayle Pond
Honorable Mention: Steve Lettic

Halloween Costume Contest:

Coollest: Darlene Tangedahl
Funniest: Brian Elliott
Most Original: Valerie Jenkins
Scariest: Sacheie Coaxum

Fastest Arm in Law Enforcement:

Women: Sonja Hirsch (WSCJTC) 45 mph
Men: Recruit Teclamarian (King Co. SO) 70 mph



Recruit Teclamarian

Ron Napenias, Information Technology Specialist 5

Who am I?

My name is Ronald G. Napenias and my first day at the Washington State Criminal Justice Training Commission was on October 7, 2007. My title: Information Technology Specialist. I was brought in as a part-time contractor to help the IT Manager. Due to my hard work, dedication, and passion that I bring every day to the agency, I was awarded a full-time permanent position in the summer of 2008. Throughout the last five years, I have been the lead technician in upgrading the agency from Windows XP to Vista, and now Windows 7. I will also have a role in upgrading the agency from Windows Server 2003 to 2008, and maybe 2012. I have also been the lead support technician for the majority of all IT related needs since day one. Other responsibilities that I have are: Server and Network Administrator, Project Manager, Database Administrator, just to name a few. At times, I'll even lend a hand to my fellow teammates, The Facilities Division, and assist Facilities when called upon.

Aside from work related activities, I am the Undisputed Egg Tossing and Water Balloon Champion of the agency, having won nine titles in just five years with various teammates...Most likely will never-ever be repeated, again.

Born and raised in Bellevue and now living in Renton. Spending time with my wife, Rattana, and our dog, Nugget, is what I love the most. Surrounded by the extended family is always fun. Hanging out with cousins E-M-I and Hana, is never a boring moment. Going one-on-one with cousin Jess, is a replica of Michigan vs. Ohio St., Yankees-Red Sox, Ali and Frazier. My favorite hobbies: Running outdoors with Nugget, listening to music, Chess, and working out. Working a deck of cards kicks my butt, but I enjoy it! Although it's been months, but playing Texas Hold'em would be the ideal 9-to-5. Shows such as Nikita (bring Percy and Roan back!), Law & Order SVU, anything Ancient Rome and Greek Mythology will most likely be sitting in queue on my DVR. Gladiator, Troy, and UP, as well as anything with Jason Statham and Denzel Washington would be the preferred choice of movies.

~Ron Napenias



Gayle Pond, Administrative Assistant, Telecommunicator Program

My name is Gayle Pond; I've been working with Cory in the Telecommunication Program at the WSCJTC since April 2012 as the Administrative Assistant. Besides moving our office twice in that time, I process the registrations and set up for the Telecommunication classes, as well as tracking the T1 & T2 renewal certificates. We are about to start getting our agencies ready for LMS online registration, which will take a big chunk of my time going forward.

Prior to working at WSCJTC, I spent the last five years working for an insurance/investor broker who decided he was going to retire. Over the years I have worked as an executive assistant, an administration assistant, a receptionist, IT support, and IT trainer to name a few. As time goes on, I've enjoyed downsizing my work responsibilities.

Vashon Island is where I was raised, and my dad still lives there. After high school, I married and a few years later we moved to Seattle to raise our son. (Still in the same house after almost 35 yrs. too!) We now are lucky enough to have a granddaughter that we get to spend quite a bit of time enjoying. She is busy with school, band, and soccer.

When I'm not at work, I enjoy spending time gardening, both veggies and flowers; spending time with family; and helping my husband, who retired this year, with our small business. Moss Studio is a metal yard art business. We sell at a lot of shows. He makes the pieces, we both sell, I find the venues, do the website and keep the books. So I keep pretty busy.



INFORMATION TECHNOLOGY

Latest Security Issues You Should Be Aware Of...SCAMS

By LeLand Galland, IT Helpdesk Intern

November is a time for thanks. That's exactly what the internet (and the lurking fiends within) is hoping for. We start our holiday shopping, start gearing up for the feast and then looking forward to Christmas. The holiday time, really is the most vulnerable, especially when we do most of our shopping online to save money (and time).

Beware though, with all these good deals, there may lurk some dangers and this month's newsletter has to offer some advice on how to keep your data (and your privacy) all to yourself.

Charity Scams – BE AWARE! In the light of your giving nature, charity scams will be pouring into inboxes around the world. A popular alert so far is one similar in nature to the following example, which you should be WELL aware of to identify before you find yourself scammed:

Hello from your neighborhood Food Drive!

We appreciate your donations in the years past and would like to make things easier for you this Thanksgiving by making available online donations. All you need to do is click [hack link] here and type in your information and we will transfer the funds to the charity of your choosing.

These scams are getting more and more sophisticated; they even go as far as importing information from your local area to make it look extremely legitimate. **My recommendation:** Go to your local food bank in person, as you have in the past, and donate directly to them. Make sure they do in fact have their charity license (they will have it on-hand) before you donate and get your donation accounted for, if you feel it important to do so.

With Christmas right around the corner also, these scams may not only come through email but as a text message or a phone call. Understand that these **are in fact** scams and are designed to make you feel pressured into giving out personal information, such as credit card numbers, your address, and other contact information so they can further scam you in the future. If you get a phone call from a Charity you ALWAYS work with, I recommend asking the person on the other end of the phone, what their name is and ask them if you can call back "later." Immediately hang up, call the number you have at home (or online, if you have it book-marked), and call their legitimate number and ask for them. This not only ensures they are who they say they are, but gives you peace of mind that you are donating for a good cause.

Presidential Debate & Its Effect on You: Most phishing emails are sent on Fridays, followed by Monday and Sunday. The bad guys have learned that they can evade email security measures by sending an email with a clean link on Friday or over the weekend – bypassing email URL scanning. Then, over the weekend they compromise the URL with malicious code. The top phishing days of the week (percentage) are:

Friday (38.5%)
Monday (30%)
Sunday (10.9%)
Thursday (6.5%)
Tuesday (5.8%)
Wednesday (5.2%)
Saturday (3.2%)

Information provided by Knowb4.



Keep Your Phone Locked: If you don't use a pin-code or a password on your phone, now is the time to start. One hundred thirteen (113) cell phones are lost or stolen every minute in the U.S. (For more alarming statistics: <http://www.micro-trax.com/statistics/>) Not only is this number alarmingly high, it's surprising to us all that the number isn't even higher. We venture to coffee shops, we travel by public means and we go out for dinner. If we go alone, we are at a 70% higher risk, because nobody is there to see what our phone is doing when we aren't looking. People looking for data, will temporarily take your phone, install software on it and put it back, all without you knowing. A pin-code can prevent that from happening and I would highly recommend doing so.

VERY IMPORTANT NOTE: When your phone is misplaced (and can't find it) or stolen, you need to report the theft **IMMEDIATELY** as we have the ability to remotely wipe your phone as to make sure there is no threat to your contacts or data.

Continued: Latest Security Issues You Should Be Aware Of...SCAMS

By LeLand Galland, IT Helpdesk Intern

Here are some steps to lock your phone (Blackberry Bold 9930 Smartphone specifically):

On the home screen or in a folder, click the **Options** icon.

Click **Security > Encryption**.

To encrypt data on your smartphone, in the **Device Memory** section, select the **Encrypt** checkbox.

To encrypt files that are stored on a media card and on your smartphone, in the **Media Card** section, select the **Encrypt** checkbox and do one of the following:

To encrypt files using an encryption key that your smartphone generates, change the **Mode** field to **Device Key**.

To encrypt files using your smartphone password, change the **Mode** field to **Device Password**.

To encrypt files using an encryption key and your smartphone password, change the **Mode** field to **Device Password & Device Key**.

To also encrypt media files such as pictures, songs, and videos, select the **Include Media Files** checkbox.

Press the  key > **Save**.

These instructions provided by RIM on their [docs site](#).

Lock Your Computer When You Aren't In Eye Contact: If you are like me, you use a computer daily to perform your job duties. Whether you are at home, at work, or at the local coffee joint, leaving your computer unlocked is just as insecure as leaving your phone on a table which opens you up to risk of data theft. If you have sensitive data, which most of us do, you should integrate a policy to change your password (often) and not share it, write it down or keep it where anyone can get ahold of it. Learn to lock your computer as often as you walk away from it. There is a special key-combination to do so, if you like shortcuts.



Don't Recognize The Number? Voicemail It! If you don't recognize a caller, simply don't answer. It's the new common practice to stay safe. People that try to steal your credit card information over the phone rely on you to answer the phone and be manipulated. Recognize the number but not the voice behind the number? Hackers are "spoofing" phone numbers and trying to make you think that they need information you have; personally identifying information usually pertinent to banking or even cell phone numbers that they are trying to be invasive with. If they try to back up their story by giving you a 1-800 number, ignore the call, hang up with them, and call the respective agency (Verizon in my case recently) and let them know that someone is trying to obtain information through you illegally.

How Am I Doing? I have created a VERY quick form for you to click on and submit some feedback to make it easy. Your reply means the world to my column and how I proceed with future editions. Just click [here](#) (Survey Monkey).

Happy Birthday

November

1: Leo Santos
8: Nichol Girten
13: Sue Rahr
14: Cory Ahrens
20: Wes Anderson
21: Dan Boyle
22: Romeo Ponceja
25: Commissioner Batiste
26: Lisa Neymeyer

December

5: Ian Edwards
22: Vadim Tarasov
30: Lis Eddy

CORRECTIONS

CORRECTIONS ACADEMIES

SESSION	CLASS	PAT DATE	DATES	GRAD DATE
JRAA 1047-1			10/28/12—11/08/12	11/08/12 at 2 PM
COA 1000-3	421		10/19/12—11/16/12	11/16/12 at 11 AM
MPCA 1052-2			01/07-18/13	01/18/13 at 1 PM

Congratulations GRADUATES of Juvenile Rehabilitation Administration Academy Class!

- | | |
|---|--|
| <ul style="list-style-type: none"> BOTTEM, Ashley: Woodinville Community Facility BRAGA, Starla: Naselle Youth Camp CARRAWAY, Eric: Echo Glen Children's Center COBELL, Raymond: Parke Creek Treatment Center COLLINS, Lionel: JRA, Olympia DRAKE, Ricky: Naselle Youth Camp DUNCAN, Galen: JRA, Tacoma FISCUS, Megan: JRA, Olympia GRIFFIN, Marshall: Echo Glen Children's Center GUILLEN, Miguel: Ridgeview Group Home HARRIS JR, Major: JRA, Olympia HIEBERT, Ronald: Camp Outlook, Connell JEFFERSON, Merissa: Echo Glen Children's Center | <ul style="list-style-type: none"> JENKINS, Shree: Echo Glen Children's Center LOCKE, Timothy: Echo Glen Children's Center MINOR, Chelsea: Camp Outlook, Connell PETERSON, Vernal: JRA, Yakima PRINCE, Maurice: Touchstone State Comm. Facility RAEL, Anthony: Echo Glen Children's Center RIOS-PEREZ, Jose: Parke Center Treatment Center SIMMONS, DeWayne: Green Hill School SMITH, Michael: Echo Glen Children's Center TRUDEAU, Ryan: Echo Glen Children's Center UMU, David: Touchstone State Comm. Facility VAN BRONCKHORST, Aimee: Canyon View WAYMAN, Melissa: JRA, Seattle |
|---|--|

Graduation date: October 12, 2012

Corrections Division Update

By Brandon Rogel, Assistant Commander

Stakeholder Outreach

The Corrections Division continues to be very engaged with its stakeholders in order to obtain firsthand knowledge of emerging jail issues and to provide for unique training needs. Corrections Commander Pam Clark traveled during August and September 2012 to meet with Corrections stakeholders across Washington State.

Commander Pam Clark attended the Juvenile Court Administrators Association annual Fall Conference in Lake Chelan in September and, in separate trips, met with several jail command staff and training personnel to assess and support agencies as they grapple with in-service, new employee, and new facility orientation training.

The Corrections Division also continued to support the opening of the new Direct Supervision Thurston County Jail [ARC] by assisting the ARC Transition Team. As part of the new employee training planned, corrections staff traveled to the ADA County Sheriff's Office county jail for the purpose of observing a direct supervision structured facility.

Corrections staff also visited the Idaho Post Academy to review the Juvenile and Adult Corrections training programs.

Academies

Juvenile Rehabilitation Administration Academy #1047-2 October 1–12, 2012

The Division provided training to a large group [20 students] of juvenile personnel from the Juvenile Rehabilitation Administration. We continue to partner with the Department of Social and Health Services to incorporate training that meets the needs of both institution and community based program personnel. The academy is 80 hours in length and is designed to provide training for entry-level juvenile justice employees responsible for the care, custody, and safety of youth housed in county and state facilities, and who also carry a counseling caseload. Representative job classifications include: case managers, counselors in the JRA institutions and community-based programs, security staff, and mentors.

Juvenile Corrections Officers Academy #1049-1 September 4–21, 2012

This class of Juvenile Detention officers was made up of 11 students from juvenile courts across Washington: Benton/Franklin,

Continued: Corrections Division Update

By Brandon Rogel, Assistant Commander

Chelan, Clallam, Cowlitz, King, Okanogan, Spokane, Skagit, Thurston, and Walla Walla.

Course topics included: Balanced and Restorative Justice; Job Specific Knowledge, Skills and Abilities; Teamwork and Leadership; Professionalism/Ethics; Use of Force Overview; Special Issues [identification and intervention] to include Mental Illness, Substance Use, Suicide, and Adolescent Development; Security Management: Pat/Frisk Search, Restraints, Contraband, Cell Search and Transportation; and Resident Management.

The class worked on group and individual presentations: PowerPoint presentations, research papers, a transportation plan, and creation of exam questions and handouts. Students were tested on mock scenes for communication, problem-solving, supervision, cell search testing, and defensive tactics techniques. Students also kept a personal learning journal throughout the academy and completed a dozen quizzes.

Corrections Officers Academy #1000-3 October 19–November 16, 2012

This is the biggest class we've had all year! We currently have 30 students representing 18 agencies from all across the state.

Projects: The PAT is PAPERLESS!

We are excited to have implemented the new Paperless Physical Ability Test system during the past Juvenile Corrections Officers Academy in September and the current Corrections Officers Academy. The system uses software created "in-house" with Tablets replacing paper test forms and rosters. The Learning Management System [LMS] provides student data for form field information. Corrections raters and staff have reported the new process is very easy to use. THANK YOU TO IT MANAGER JOEL GAVINO AND HIS TEAM FOR DEVELOPING THIS INNOVATIVE TOOL.

We've Moved....

You may have noticed all the activity surrounding the relocation of corrections classrooms and offices last month. The Division is now housed in the Education Building using our newly refurbished classroom E 250 A/B and E-155. Be sure to stop and see the new corrections area. We look forward to hosting an open house when we are completely settled in.



CERTIFICATION

Peace Officer Certification

By Tisha Jones, Certification Manager

It has been just over 10 years since certification for peace officers in Washington State began. Since inception, we have received 446 cases.

If you have further questions, after reviewing the FAQ's below, or your agency needs assistance with the termination process, as it relates to Peace Officer Certification, contact Tisha Jones, Certification Manager. She can be reached at tjones@cjtc.state.wa.us, by phone at 206/835-7332 or by cell phone at 360/250-1440.

Who must be certified?

Every fully-commissioned peace officer in Washington State, including the Washington State Patrol and Fish and Wildlife officers regardless of rank. **Reserve officers are not certified peace officers.**

Who has the authority to certify peace officers?

The WSCJTC is the only agency authorized to certify peace officers.

What are the requirements I must meet to become certified?

As a condition of continuing employment, all Washington peace officers shall:

Meet the basic law enforcement training requirements or meet exemption requirements under [RCW 43.101.200](#).

1. Have not been denied certification or have had your certification revoked.
2. Have a signed "Application for Peace Officer Certification" form on file with the WSCJTC.

Continued: Peace Officer Certification

By Tisha Jones, Certification Manager

What are the reasons I can be denied certification status or have it revoked?

A peace officer's certification can be denied or revoked by the WSCJTC upon request by the peace officers employing agency or on its own initiative after written notice and hearing for the following reasons:

1. Failing to timely meet all requirements for obtaining basic law enforcement training, a certificate of equivalency, or a certificate of exemption.
2. Knowingly falsified or omitted material information on an application for training or certification to the WSCJTC.
3. Convicted of a felony under the laws of this state or convicted of a federal or out-of-state offense comparable to a felony under the laws of this state.
4. Discharged for disqualifying misconduct, the discharge is final, and the acts or omissions forming the basis for the discharge occurred on or after January 1, 2002.
5. The certificate was issued in error on the part of the WSCJTC.

Interference with an investigation or action for denial or revocation of certificate by: Knowingly making a materially false statement to the WSCJTC; or Tampered with evidence or tampered with or intimidated a witness in any matter under investigation by the WSCJTC.

What is considered to be disqualifying misconduct?

This is articulated in [RCW 43.101.010](#) in the definition section.

(8) "Discharged for disqualifying misconduct" means terminated from employment for: (a) Conviction of (i) any crime committed under color of authority as a peace officer, (ii) any crime involving dishonesty or false statement within the meaning of Evidence Rule 609(a), (iii) the unlawful use or possession of a controlled substance, or (iv) any other crime the conviction of which disqualifies a Washington citizen from the legal right to possess a firearm under state or federal law; (b) conduct that would constitute any of the crimes addressed in (a) of this subsection; or (c) knowingly making materially false statements during disciplinary investigations, where the false statements are the sole basis for the termination.

(9) A peace officer is "discharged for disqualifying misconduct" within the meaning of subsection (8) of this section under the ordinary meaning of the term and when the totality of the circumstances support a finding that the officer resigned in anticipation of discipline, whether or not the misconduct was discovered at the time of resignation, and when such discipline, if carried forward, would more likely than not have led to discharge for disqualifying misconduct within the meaning of subsection (8) of this section.

How will you know if a peace officer is terminated?

[RCW 43.101.135](#) requires the agency of termination to notify the WSCJTC on the "Termination" form of any termination of a peace officer or any reason including resignation within fifteen days of the termination action being final.

If an officer is called to duty by the military, is the 24-month break in service time started when the officer leaves the law enforcement employer?

If a peace officer is called to duty by the military, the officer may still be considered employed by the law enforcement agency; however, [RCW 43.101.125](#) explains that a peace officer's certification lapses automatically when there is a break of more than twenty-four consecutive months in the [officer's service as a full-time law enforcement officer](#).

Who can file a complaint challenging an officer's certification status?

A [law enforcement officer](#) or a [duly authorized representative of a law enforcement agency](#) may submit a written complaint to the WSCJTC charging that a peace officer's certification should be denied or revoked. The complaint must specify the grounds for the charge. The WSCJTC has sole discretion whether to investigate the complaint.

If I am a certified Washington peace officer and become employed as a tribal law enforcement officer does my certification continue?

This can be a little confusing. An officer, who laterals from a Washington law enforcement agency to a tribal law enforcement agency or vice-versa, must apply for the proper certification. If you lateral to a tribal agency that does not have an agreement with the WSCJTC and you do not engage in regular and commissioned law enforcement employment with that agency your Washington peace officer certification would lapse after twenty-four months as a tribal law enforcement officer.

However, if you lateral to an agency which has Tribal Police Officer Certification (and you apply), you will be granted Tribal Police Officer Certification once you have met the requirements set forth in [RCW 43.101.095](#).

How will I know when I am certified? You will receive a "Peace Officer Certification Certificate" in the mail, or upon graduation from an Equivalency Academy or the Basic Law Enforcement Academy. This certificate is the property of the officer, not the agency. Duplicate certificates will not be issued.

WSCJTC Commissioners**Commission Chair**

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Hoquiam PD

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Department of Corrections

Officer Josh Kelsey
Lynnwood PD

Chief Ken Hohenberg
Kennewick PD

Sheriff Garry Lucas
Clark County SO

Deputy Darell Stidham
Spokane County SO

Next Quarterly Commission Meeting:

December 12, 2012 at 10 AM
WSCJTC, Room E-154

Training & Event Calendar**November**

- 5-9:** 0201-1 Collision Investigation at Marysville
- 13:** 0746-3 TERT member at WSCJTC
- 13:** CIT Force Options at Spokane
- 14:** 0747-3 TERT Leader at WSCJTC
- 15:** CIT Force Options at Wenatchee
- 26-30:** CIT King CO 40-Hour Basic at WSCJTC
- 26-30:** 1417-2 CMAP at WSCJTC
- 26-30:** 0201-4 Collision Investigation Basic at Moses Lake
- 26-30:** 4220-5 Middle Management at WSCJTC
- 26-30:** Homicide Investigation at WSCJTC
- 28:** CIT King CO In-Service at WSCJTC

December

- 3-7:** 4127-3 First Level Supervision at WSCJTC
- 3-7:** 0220-1 Crime Scene Investigation Basic at WSCJTC
- 4:** CIT Force Options at La Conner
- 4-7:** 2171-1 Level One Instructor Recertification at WSCJTC
- 10-14:** 0681-4 Field Training Officer Academy at WSCJTC
- 10-14:** CIT-King CO 40-Hour Basic at WSCJTC
- 11:** CIT Force Options at WSCJTC
- 12:** CIT-King CO 8-Hour In-Service at WSCJTC

COURSE REGISTRATION: Who do I contact?**Gayle Pond**

Email: gpond@cjtc.state.wa.us • Phone: 206/835-7361
ALL Telecommunications Courses

Nichol Girten

Email: ngirten@cjtc.state.wa.us • Phone: 206/835-7348

ALL: Corrections Courses

Case Management Assessment Process: CMAP

Corrections Officers Academy (COA)

Juvenile Corrections Officers Academy (JCOA)

Juvenile Rehabilitation Admin. Academy (JRAA)

Juvenile Services Academy (JSA)

Misdemeanant Probation Counselor Academy (MPCA)

Rachelle Parslow

Email: citregistrar@cjtc.state.wa.us • Phone: 206/835-7346

Crisis Intervention Team (CIT) Training

LEOSA Firearms (Retired LE)

Private Security Firearms

Undercover Operations

Sacheie Coaxum

Email: scoaxum@cjtc.state.wa.us • Phone: 206/835-7299

Basic Law Enforcement Academy (BLEA)

Basic Law Enforcement Equivalency Academy

Reserve Academy

Valerie Jenkins

Email: vjenkins@cjtc.state.wa.us • Phone: 206/835-7376

Courses that do not fit under any of the other registrars

